

**CALL TO ORDER**

Mayor Bischoff opened the meeting at 7:00 p.m.

**“Sunshine Law” Announcement:** Adequate notice of this public meeting has been provided by the Annual Notice; mailed electronically to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

**FLAG SALUTE**

**ROLL CALL** Present: Mr. Severino, Mr. Bischoff, Mrs. Dziubek, Ms. McBride.

Absent: Mr. Mazza

Others Present: J. Peter Jost, Esq., Ella M. Ruta, Municipal Clerk.

**APPROVAL OF PRIOR MEETING MINUTES**

Re-organizational Meeting Minutes of January 5, 2011

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried.

Regular and Executive Session Meeting Minutes of January 5, 2011.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried.

**VISITORS**

- State Police Trooper Flynn – Police Report. As requested, Trooper Flynn distributed copies of a report breaking down calls concerning the Township. Brief discussion of trailer trucks parking along Rt. 173.
- Steve Heyman – Pattenburg Trailer Park owner. Mr. Heyman voiced concern about the increase in the Township trailer park license fee. Township Attorney, Mr. Jost, recused himself from the discussion.
- Chris Tarricone – Risk Management Insurance. Mr. Tarricone gave a proposal of an accident policy for recreation program participants. Mr. Tarricone will provide informational brochures for the Recreation Committee. The Township Committee will be available to talk with the Recreation Committee to discuss the accident policy. Resolution to be presented for adoption at the next meeting.

**REPORTS RECEIVED**

- Road Dept - Weeks Ending 01/09/11
- Engineer's Report submitted

Ms. McBride needs input from the Twp. Attorney and Engineer to prepare final copy of the Demolition Specifications for the Hoffman House.

**CORRESPONDENCE/WRITTEN COMMUNICATIONS**

Mrs. Dziubek mentioned the following correspondence:

- HC Open Space Trust Program, CY2011 Municipal Allocation & Distribution of HC Open Space, Farmland and Historic Preservation Trust. Mentioned that the allocation for the Preservation Trust has been reduced from 15% to 10% and there is some concern regarding these changes. Asked that Grace Brennan, CFO looks at document and find out what we need to do and its impact. The Attorney was directed to prepare an opposing resolution for re-consideration of changes proposing reduction from 15% to 10%.

Mr. Severino mentioned the following correspondence:

- S-1 (COAH Reform Bill) goes to Governor. Issue briefly discussed by Committee.

Mr. Bischoff mentioned the following correspondence:

- New Local Finance Notices. Ask Grace Brennan what you need to do to check for reference and non-reference.

**PUBLIC COMMENTS**

Frank Castellano, 73 Race Street. Requested deer warning signs in a particular area where deer congregate near the road.

**PUBLIC HEARING****OLD BUSINESS**

**Discussion** – The Proposed Renewable Energy Ordinance. Before the Planning Board and they are working on it.

**Discussion**: Credit Card Tax payments. Hold for resolution at next meeting. The Attorney will prepare the resolution.

**RESOLUTION 2011-** : Authorizing Contract for Planning Consultant Services 2011 – Clarke-Caton-Hintz/Carl E. Hintz, PP. Tabled.

**NEW BUSINESS**

- a. The following resolution introduced for adoption:

**RESOLUTION# 2011-29**  
**Reserve Transfer Resolution**

## MINUTES OF REGULAR MEETING January 19, 2011

**BE IT RESOLVED** by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that there are insufficient funds to meet the demands necessary for the 2010 Reserve Balances in:

TO: Fire Hydrants 10526520A	\$ 1,300.00
Gasoline 10546020A	\$ 200.00
Total	\$ 1,500.00

**WHEREAS** the following accounts have sufficient excess funds to meet such demands:

FROM: Roads S & W 10529010A	\$ 1,500.00
Total	\$ 1,500.00

**BE IT RESOLVED** that in accordance with the provisions of R.S. 40A: 4-59 the Chief Financial Officer is hereby authorized to make the following transfers:

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza						X
Ms. McBride			X			
Mrs. Dziubek		X	X			
Mr. Bischoff			X			

Motion carried.

b. The following resolution introduced for adoption:

**RESOLUTION #2011-30**  
**TOWNSHIP OF UNION, HUNTERDON COUNTY**  
**RESOLUTION TO REFUND REDEMPTION TO LIENHOLDER**

WHEREAS, Tax Sale Certificate #2010-01 was issued on September 28, 2010, to Tad J. Dabrowski, in the amount of \$2,613.09 for delinquent 2009 taxes on Block 1.09, Lot 12; and

WHEREAS, Tad J. Dabrowski has paid additional delinquent taxes and interest; and

WHEREAS, the lien was redeemed on January 11, 2011, in the amount of \$5,057.30 in accordance with provisions of NJSA 54:5-60 et. seq.; and

NOW, THEREFORE, BE IT RESOLVED, on this 19<sup>th</sup> day of January, 2011, by the Township Committee of the Township of Union, Hunterdon County, State of New Jersey, as follows:

1. That the Treasurer issue a check in the amount of \$5,057.30 payable to Tad J. Dabrowski, 329 Durham Avenue, So. Plainfield, NJ 07080.
2. That this Resolution shall take effect immediately upon adoption.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
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## MINUTES OF REGULAR MEETING January 19, 2011

Mr. Severino		X	X			
Mr. Mazza						X
Ms. McBride			X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried.

c. The following resolution introduced for adoption:

**RESOLUTION #2011 - 31**  
**AUTHORIZING CONTRACT FOR LEGAL SERVICES/PLANNING BOARD 2011**  
**Woolson Sutphen Anderson & Nergaard/Mark S. Anderson, Esq.**

WHEREAS, the Township of Union has a need to acquire legal services for the Planning Board/Board of Adjustment as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection;

WHEREAS, MARK ANDERSON, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that MARK S. ANDERSON, Esq. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit MARK S. ANDERSON, Esq. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute the attached agreement with Mark Anderson, Esq., for legal services/Panning Board for 2011.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5(1) (a) of the Local Public Contracts Law.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the 2011 temporary and permanent Municipal budgets.
4. A Notice of this action shall be printed once in the official newspaper.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		X	X			
Mr. Mazza						X
Ms. McBride			X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried

**Motion to Approve:** 2011 Kennel License – Aladdin Kennels

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried.

**Motion to Approve:** Application for Special Permit for Social Affair-The Rotary Club of North Hunterdon

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza						X
Ms. McBride	X		X			
Mrs. Dziubek		X	X			
Mr. Bischoff			X			

Motion carried

**Motion to Approve:** Raffle License #2011-2 Rotary Club of North Hunterdon; Off Premise 50/50; 03/26/11.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried.

**NEW ORDINANCE** – 1<sup>st</sup> Reading

## REPORTS

**Attorney's Report** – Mr. Jost reported the following:

- Presented the following resolution regarding Route 173 for adoption.

**RESOLUTION #2011-32**  
**Resolution of Concurrence**  
**Re: No Stopping or Standing,**  
**Route NJ 173, Union Township, Hunterdon County**

**WHEREAS**, Union Township has requested that the Bureau of Traffic Engineering and Investigations ("Bureau"), in the New Jersey Department of Transportation evaluate the need for no stopping or standing regulations along both sides of Route NJ 173 and Frontage Road (a/k/a Baptist Church Road – Marginal Road) in the Township of Union, County of Hunterdon; and

**WHEREAS**, the staff of the Bureau has completed an investigation for Route NJ 173 and based on this investigation, their findings support Union Township's request, and it is recommended that No Stopping or Standing restrictions be implemented along both sides of Route NJ 173 and Frontage Road within the Township of Union, County of Hunterdon; and

**WHEREAS**, in order to legally establish the No Stopping or Standing prohibitions along Route NJ 173, the Township needs to adopt a Resolution of support to be submitted to the Bureau in this matter;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey that this governing body supports and requests NJDOT to promulgate the following Traffic Regulation Order:

No Stopping or Standing:

No person shall Stop or Stand a vehicle on any day (including public holidays) upon any of the streets or parts of streets described.

<u>Name of Street</u>	<u>Direction</u>	<u>Hours</u>	<u>Location</u>
Route NJ 173	Both	All	Entire Length within the corporate limits of Union Township

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution of Concurrence shall be forwarded to Roderick A. Gilmore, Acting Supervising Highway Engineer, Bureau of Traffic, Engineering and Investigations; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek	X		X			
Mr. Bischoff			X			

Motion carried.

- Criminal background checks of volunteers in the Union Township Recreation Program. The Attorney will have a recommendation at the next meeting.

**Mayor's Report**

- Quote "Foreign aid might be defined as a transfer of money from poor people in rich countries to rich people in poor countries." Douglas Casey.
- Trying to resolve the issue of benefits for the former UT Court employee Nancy Horvath.
- Nomination for Local Hero. Ms. McBride will research.
- Spoke with Eileen Swan regarding scheduling a meeting to discuss Highlands Grant.
- Switching to different energy provider. Viridian is a power supplier that Mr. Mazza will check out.

**Committee Report**

Mr. Severino reported the following:

- Recycling needs additional staff, a second attendant. Recycling Coordinator inquired about raises for his employees.

Mrs. Dziubek reported the following:

- Shared service for website management through the County. The County will share information when they have it.
- Personnel, drug/alcohol screening contract needs to be signed.

**Motion to approve:** 2011 contract with Ambassador Medical Services for drug and alcohol testing.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek			X			
Mr. Bischoff			X			

Motion carried.

Ms. McBride reported the following:

- Energy audit. Discussion concerning the audit report submitted by Donnelly & Associates. The condition to proceed with the application was that Donnelly & Associates would fund both the lighting and HVAC. If not, the Township is going to withdraw the application. The following motion was introduced with regard to the submission of the audit application.

**Motion:** Authorizing the Mayor to sign energy audit documents upon receipt of the completed application, necessary information and attorney review.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza						X
Ms. McBride		X	X			
Mrs. Dziubek			X			
Mr. Bischoff			X			

Motion carried.

- Assemblyman Scott Ramana (Republican from Wayne), has proposed legislation to create a permanent exemption to allow continual idling for trucks with a sleeper berth. Ms. McBride gave an overview of the situation with truck idling and suggests a letter or Resolution against the proposed Ramana legislation and copies be sent to the DEP and Legislators. The Attorney will draft the Resolution for approval at the next Committee meeting.

**Clerk's Report****PUBLIC COMMENTS – None****PAYMENT OF THE BILLS**

**Motion:** The approved list of bills and all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof.

Voice Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	X		X			
Mr. Mazza						X
Ms. McBride			X			
Mrs. Dziubek		X	X			
Mr. Bischoff			X			

Motion carried.

**ADJOURNMENT** - There being no further business to come before the Township Committee at this time Mrs. Dziubek made a motion to adjourn. Ms. McBride seconded the motion. Motion carried by unanimous favorable roll call vote.

Meeting adjourned at approximately 9:15 p.m.

Respectfully submitted,

Ella M. Ruta, RMC  
by Pat Essig  
Administrative Assistant